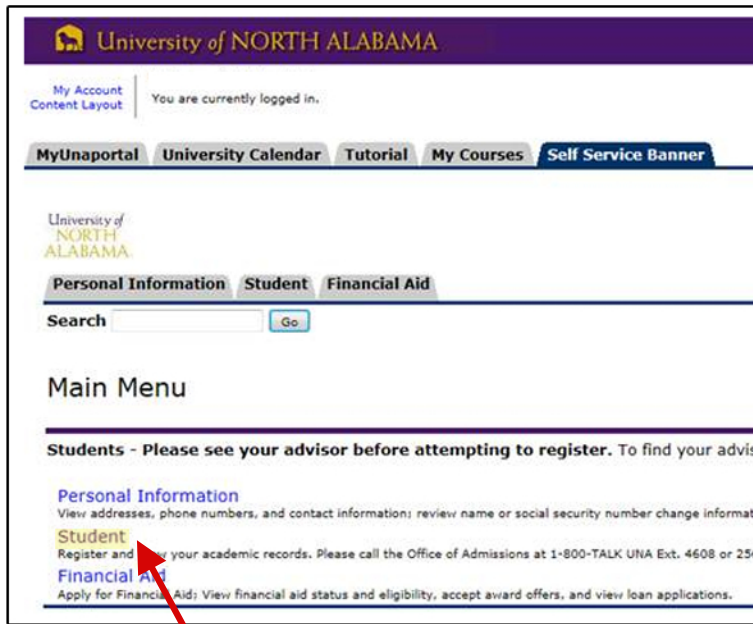
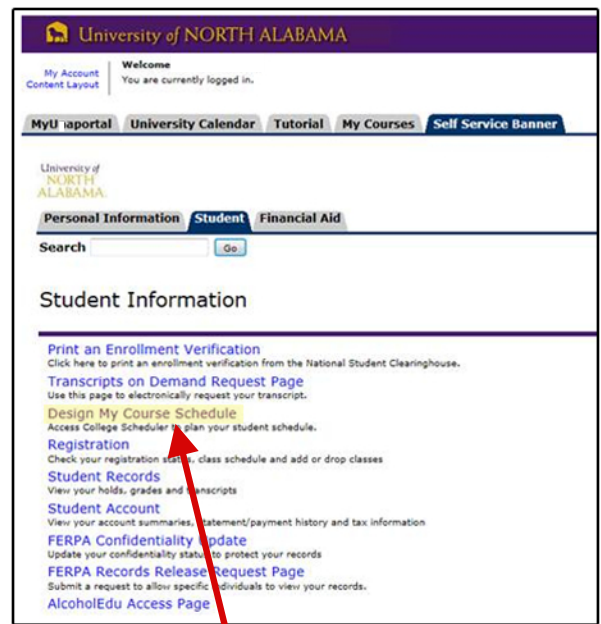


# How to Use the New Schedule Builder

1. Login to UNA Portal and click the Self-Service Banner tab

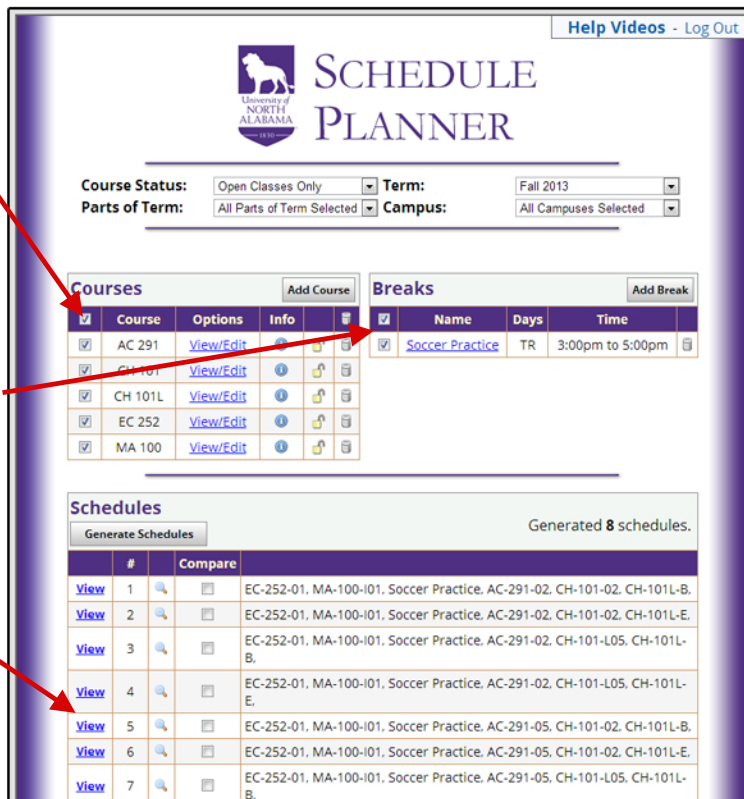


1. Click the "Student" link.



2. Click "Design My Course Schedule"

2. Follow The Directions To Plan Schedules



1. Add Courses To Take Next Term

2. Add Breaks To Block Off Times for No Class

3. Click "View" To View Schedules!

4. When you've found a schedule you like, click the "Registration Instructions" button!

